



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

12 JUN 22 A9:17

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DHS/Hawaii Public Housing Authority
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

Furnish temporary security services at Mayor Wright Homes to include a 24-hour gate guard and a roving patrol seven days a week.

2. Vendor/Contractor/Service Provider: Matt Levi Corporation dba Matt Levi Investigations	3. Amount of Request: \$ Est 201,109.86
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4. Term of Contract From: 7/1/2012 To: Not to exceed 8/30/12 90 days	5. Prior SPO-007, Procurement Exemption (PE):
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6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

Matt Levi Corporation dba Matt Levi Investigations is the current contractor providing security services at Mayor Wright Homes that will end on 6/30/12. The HPHA is requesting an exemption to allow sufficient time to issue a competitive sealed bid solicitation. The HPHA has begun to implement new security measures to complement the guard services to include: 1) Issuance of resident ID cards; 2) Installation of higher perimeter fencing; 3) Reconfiguration of the entry gates; and 4) Installation of security cameras. The additional security measures are intended to assist the security contractor to easily identify and limit access onto the property by non-residents. The HPHA recently completed the FY 2013 budget and identified funding for the new security contract. Without the completed budget, the HPHA was unable to finalize the scope of service and issue a solicitation. It would be not practicable for the HPHA to procure temporary security services as it would result in a break in security services. The HPHA anticipates that the review of the draft solicitation for yearly security services will be completed by the Department of the Attorney General by June 30, 2012. Once reviewed, the HPHA will issue the competitive solicitation with an anticipated start date in August 2012, barring any protests.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

In March 2012, the HPHA contacted several security guard companies, the Honolulu Police Department and the Sheriff's Division to provide temporary security services. Everyone contacted either declined or refused to sign the state contract with the exception of the Matt Levi Corporation dba Matt Levi Investigations. Additionally, at the time the HPHA was in the process of identifying security companies to work with the six security companies were listed in the Hawaii Compliance Express (HCE) as "non-compliant" or not registered in the HCE. We anticipate that the additional time will also allow interested bidder to register with the HCE or become compliant with all requirements of the HCE.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training; and 2) who may contact for follow up inquiry, if any.
(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Rick Sogawa	HPHA/CPO	832-6038	rick.t.sogawa@hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*



Department Head Signature

6/22/12
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 6/22/12

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted to 08/30/12, or until a new contract is executed, whichever is sooner. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required


Chief Procurement Officer Signature

6/28/2012
Date